

# Packinghouse Christian Academy

9700 Alabama, Redlands, CA 92374 Phone 909-793-4984 Fax 909-307-1852

## Teacher Application

At Packinghouse Christian Academy we are looking for staff members who meet the following criteria:

1. **MOTIVATED:** We want staff members who are driven by a love for God, a love for learning and a love for children.
2. **QUALIFIED:** This means that our administrators have a Master's Degree. We prefer that our administrators are experienced in the classroom and have administrative experience.
3. **PROFESSIONAL:** Applicants should possess a character whose methods and standards are worthy of this high calling. (I Timothy 3)
4. **SERVANT:** We want staff members who desire to be here as a ministry. It is not just a job. We believe that there are definitely jobs available with better pay, benefits and hours. However, we are convinced that there is no better place to minister than at PCA and we are looking for others who feel the same way.
5. **MEMBERS OF THE PACKINGHOUSE OR A FUNDAMENTAL EVANGELICAL CHRISTIAN CHURCH:** All of our staff members are required to attend The Packinghouse of Redlands or a mutually agreed upon evangelical church whose fundamental beliefs and practices are in agreement with the statement of faith of this school and church

After reading the preceding section, ask God whether or not you should apply for employment at Packinghouse Christian Academy. Then, if you feel that He is leading you to do so, please complete this application and return it to our school office. We will be happy to consider the possibility of your ministering here.

For over 20 years PCA has been pursuing academic excellence in a Christ centered educational environment. Your interest in Packinghouse Christian Academy is appreciated. We realize that the key to a successful Christian school is its staff. We are seeking applicants who are professionally qualified, who love children, and who, by the pattern of their lives, are Christian role models, Luke 6:40. We look forward to receiving your initial application, and it is our prayer that God will fulfill His perfect will in the lives of all applicants.

### Church & School History

Packinghouse Christian Academy is a ministry of The Packinghouse, formally known as Calvary Chapel of Redlands. The Packinghouse Redlands (church) was founded in 1980 with an original congregation of about 100 members. During the first year, services were held in rented classrooms at the University of Redlands. Two and one-half acres, which included a packinghouse, were purchased in 1980, and the congregation moved from the University campus to the current location. During the next two years, the packinghouse building was renovated, and the congregation continued to grow in numbers. The church families sought out Christian schools in the area to provide education for their children.

By 1984, there were a sufficient number of interested families to establish their own church sponsored school. The church hired a principal to design and create a school for grades K-6. The following September teachers, curriculum, and classrooms were in place for the first day of school. In 1985, a seventh grade was added to accommodate the graduating 6<sup>th</sup> grade students. In June 1991, the first senior class graduated, and a full K-12 program was complete. In 1991, a school advisory committee was formed to assist the principal in school governance.

A west wing was added to the building, providing four additional classrooms and administrative office space. Adjoining parcels of land were purchased for a football/soccer field, and a softball and baseball field. The property grew from the original 2.5 acres to the current 22.5 acres.

In 1998, the school was accepted for candidacy for ACSI/WASC accreditation. The first visit was completed in 1999, and the school was granted a six-year term of accreditation with a one-day review in the spring of 2002.

In 2004-2005, the church finished the construction of a 2,500-seat sanctuary. The new building also provides Children's Ministry classrooms and nursery as well as office space for the church pastoral and support staff. With the movement of the church staff to the new building, additional floor space became available for the school. The 2005-2006 school year saw two new classrooms built into the overflow room of the old packinghouse chapel, the addition of a second kindergarten and plans for the remodel of the kitchen. Future possibilities for consideration are for a preschool, building of additional classrooms, and a gymnasium.

### School Mission Statement

Packinghouse Christian Academy is an evangelical Christian school committed to the spiritual, intellectual, physical, and social development of students. The purpose of the school is to provide a Biblically integrated instructional program in a disciplined environment that encourages spiritual commitment and academic excellence.

**Personal Data**

Full Name \_\_\_\_\_

Application Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Date Available: \_\_\_\_/\_\_\_\_/\_\_\_\_

Present Address: \_\_\_\_\_

\_\_\_\_\_

Length of time at this address? \_\_\_\_\_ Phone Days: (\_\_\_\_) \_\_\_\_ - \_\_\_\_

Best time to call you? \_\_\_\_\_ Evenings (\_\_\_\_) \_\_\_\_ - \_\_\_\_

Email address: \_\_\_\_\_

Marital Status: \_\_\_\_\_ Children/Ages \_\_\_\_\_

Have you ever been divorced? \_\_\_\_\_ If yes, explain: \_\_\_\_\_

\_\_\_\_\_

Have you ever been convicted of a felony or misdemeanor? \_\_\_\_\_

If yes, explain: \_\_\_\_\_

\_\_\_\_\_

Please state any physical conditions/limitations, which may affect your service at PCA:

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For which teacher position are you applying? \_\_\_\_\_

What led you to this position? \_\_\_\_\_

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Are you a Christian? What does that mean to you? Tell us about your walk with the Lord:

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Describe your calling to Christian education and why you believe it is important:

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Recount your church background, including the name of the church you are presently attending, your pastor's name, address, years attending, and the ministries in which you are involved: \_\_\_\_\_

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How do you balance your faith, your family, and your career? \_\_\_\_\_

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The Christian educator is most effective when he/she models the Christian life. Please share what this means to you in your personal habits, values, recreation and all-encompassing life-style: \_\_\_\_\_

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What do you believe about the origin of the earth and mankind? \_\_\_\_\_

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List three major accomplishments in your current position: \_\_\_\_\_

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What current trends in society are having the most impact on Christian education?

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What books have you read recently that have helped you professionally and/or spiritually?

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Describe your philosophy of discipline: \_\_\_\_\_

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What are your strengths and weaknesses? \_\_\_\_\_

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Describe your philosophy of resolving conflicts with students, parents, faculty, staff, etc.:

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What special training, skills, interests or talents do you have? \_\_\_\_\_

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**Professional Qualifications**

What degrees to you hold?

Degree	Date Received	Issuing Institution
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Your Major(s) \_\_\_\_\_

Your Minor(s) \_\_\_\_\_

Do you have credentials? \_\_\_\_\_ What kind? \_\_\_\_\_

State(s) \_\_\_\_\_ Remains valid until \_\_\_\_\_

What professional organization memberships do you hold? \_\_\_\_\_

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Please indicate memberships, offices, and honors you hold: \_\_\_\_\_

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## Employment History

Please begin with your current or most recent employer and work backwards:

Position \_\_\_\_\_ Dates of Employment \_\_\_\_\_

Name and Address of Employer \_\_\_\_\_  
\_\_\_\_\_

Supervisor's Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Position \_\_\_\_\_ Dates of Employment \_\_\_\_\_

Name and Address of Employer \_\_\_\_\_  
\_\_\_\_\_

Supervisor's Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Position \_\_\_\_\_ Dates of Employment \_\_\_\_\_

Name and Address of Employer \_\_\_\_\_  
\_\_\_\_\_

Supervisor's Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Position \_\_\_\_\_ Dates of Employment \_\_\_\_\_

Name and Address of Employer \_\_\_\_\_  
\_\_\_\_\_

Supervisor's Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Have you ever been dismissed, resigned to avoid being dismissed, or been asked to resign from a position? \_\_\_\_\_ If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Personal References

Please list three personal references who are qualified to speak of your spiritual experience and Christian Service. Do not list family members or relatives for references. You will also need to sign the reference release form that is attached and return it with this application.

Name	Complete Address	Phone	Position

Please give three references who are qualified to speak of your professional training and experience. List your current or most recent supervisor first.

Name	Complete Address	Phone	Position



## STATEMENT OF FAITH OF PACKINGHOUSE CHRISTIAN ACADEMY

**WE BELIEVE** the Bible to be the inspired, the only infallible, authoritative, inerrant Word of God. (II Timothy 3:15, II Peter 1:21)

**WE BELIEVE** there is one God, eternally existent in three persons - Father, Son and Holy Spirit. (Genesis 1:1, Matthew 28:19, John 10:30)

**WE BELIEVE** in the deity of Christ: (John 10:33); His virgin birth (Isaiah 7:14, Matthew 1:23, Luke 1:35); His sinless life (Hebrews 7:26); His miracles (John 2:11); His vicarious and atoning death (I Corinthians 15:3, Ephesians 1:7, Hebrews 2:9); His resurrection (John 11:25, I Corinthians 15:4); His ascension to the right hand of the Father (Mark 16:19); His personal return in power and glory (Acts 1:11, Revelation 19:11).

**WE BELIEVE** in the absolute necessity of regeneration by the Holy Spirit for salvation because of the exceeding sinfulness of human nature; and that men are justified on the single ground of faith in the shed blood of Christ and that only by God's grace and through faith alone we are saved. (John 3:16-19, John 5:24, Romans 3:23, Romans 5:8-9, Ephesians 2:8-10, Titus 3:5).

**WE BELIEVE** in the resurrection of both the saved and lost; they that are saved unto the resurrection of life, and they that are lost unto the resurrection of damnation. (John 5:28-29)

**WE BELIEVE** in the spiritual unity of believers in our Lord Jesus Christ. (Romans 8:9, I Corinthians 12:12-13, Galatians 3:26-28)

**WE BELIEVE** in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a Godly life. (Romans 8:13-14, I Corinthians 3:16, I Corinthians 6:19-20, Ephesians 4:30, 5:18).

### APPLICANT'S CERTIFICATION AND AGREEMENT FOR REFERENCE RELEASE

I understand that **Packinghouse Christian Academy** does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or qualified disability.

I hereby certify that the facts set forth in this application process are true and complete to the best of my knowledge. I understand that falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of release.

I authorize **Packinghouse Christian Academy** to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for the position.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release the school, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to the school.

Since I will be working with children, I understand that I must submit to a fingerprint check by the FBI and possibly other federal and state authorities. I agree to fully cooperate in providing and recording as many sets of my fingerprints as are necessary for such an investigation. I authorize the school to conduct a criminal records check. I understand and agree that any offer of employment that I may receive from the school is conditioned upon the receipt of background information, including criminal background information. The school may refuse employment or terminate conditional employment if the school deems any background information unfavorable or that it could reflect adversely on the school or on me as a Christian role model.

I understand that this is only an application for employment and that no employment contract is being offered at this time. I support the employment qualifications, statement of faith and reference release agreement. After praying about this decision, I feel that the Lord wants me to apply for employment at Packinghouse Christian Academy.

I certify that I have carefully read and do understand the above statements.

Applicant Name (Print) \_\_\_\_\_

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_